



1609 N. Summit St., Toledo, Ohio 43604 419-671-0001



Contact Us

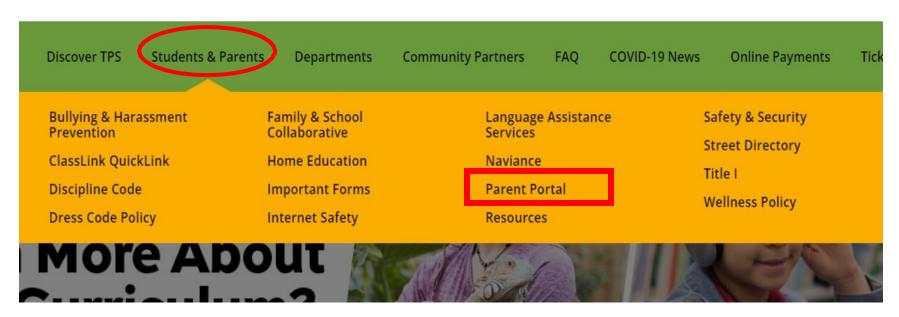
Login





Q Search...







P 1609 N. Summit St., Toledo, Ohio 43604

419-671-0001







Discover TPS

Students & Parents

Departments

Community Partners

FAQ

COVID-19 News

Online Payments

Ticke

STUDENTS & PARENTS

Bullying & Harassment Prevention

ClassLink QuickLink

Discipline Code

Dress Code Policy

Family & School Collaborative

Home Education

Important Forms

Internet Safety

Toledo Public Schools / Students & Parents / Parent Portal

PARENT PORTAL

The Parent Portal gives parents and guardians access to pertinent student information such as attendance records, class schedule, class work, report cards and transcripts.

You can access the site by clicking on this link: https://parentportal.tps.org ◀

If you have questions, please view the parent portal guidelines and questions:

PARENT PORTAL USER GUIDE - UPDATED

PARENT PORTAL USER GUIDE (SPANISH)

FAMILY APP DIRECTIONS

These links to the left are user guides for parent portal use

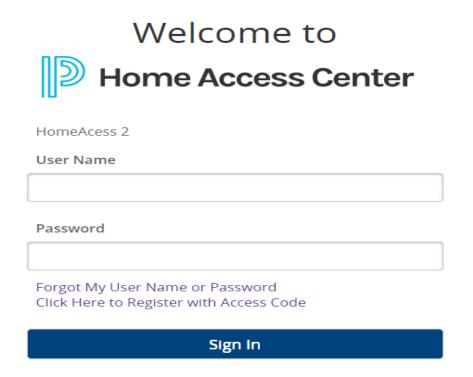
Click here on the Link to sign onto the Parent Portal

MY HUSBAND AND I EACH HAVE AN EMAIL ACCOUNT. DOES IT MATTER WHICH ONE WE USE OR MUST WE EACH USE OUR OWN INDIVIDUAL ACCOUNT TO ACCESS TPS PARENT PORTAL?

User Name is your email address

Password is case sensitive.

To sign in enter your User Name and Password. The first time that you sign in, you will be prompted to change your password and to enter challenge questions.



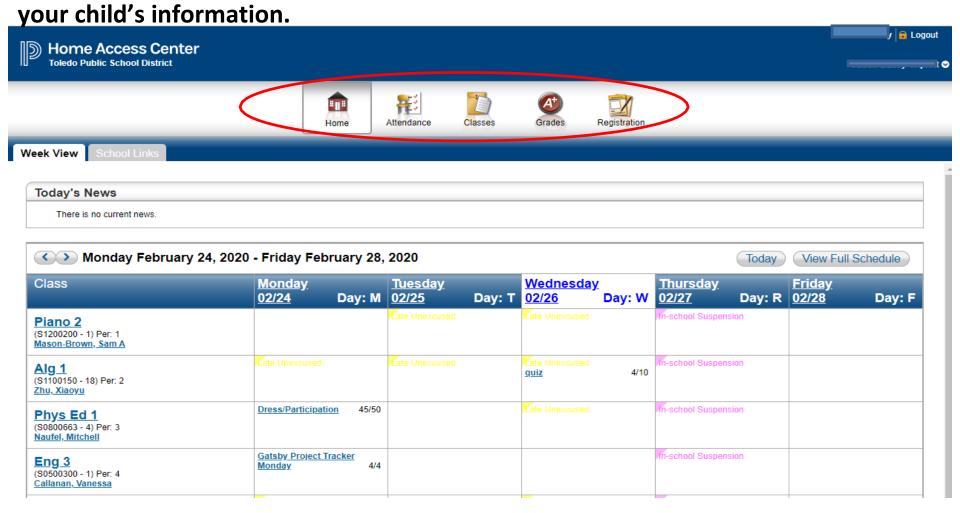
If you forget your password, click on <u>Forgot My User Name or Password.</u> **Do Not "Click Here to Register with Access Code"**

The first time that you sign on you will be forced to change your password. You will also have to enter challenge questions. The answers to the challenge questions are also case sensitive. If you forget your password, you can answer the challenge questions to get signed on to the parent portal. CLICK THE Continue to Home Access Center button to go to the parent portal.

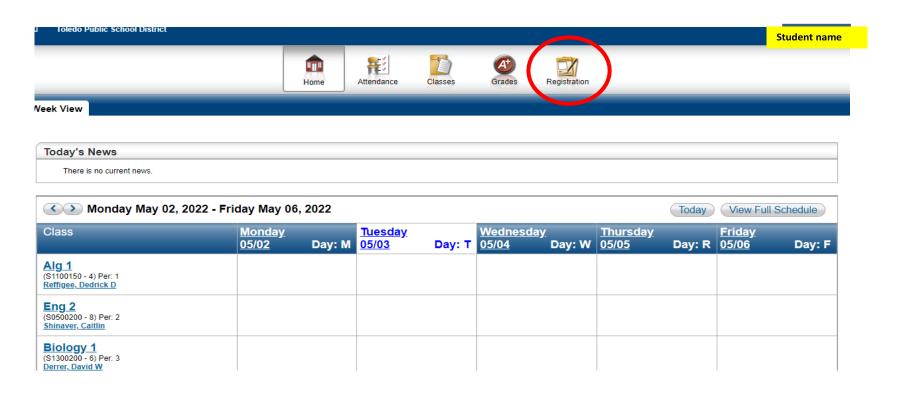
My Account	
Name: Address: Logged in as: Email Address:	
Last Login: 3/3/2020 10:33:49 AM	
Change Password	
User Name:* New Password:* Confirm New Password:*	
Challenge Questions	
Compose 2 challenge questions and provide appropriate answers	
Questions	Answers
Continue to Home Access Center	

This is the first screen that will appear. This is the Week View for the student who was selected on the Home Page. It will list the schedule for the week.

Notice the row of ICONS at the top of the screen. These are used to navigate to



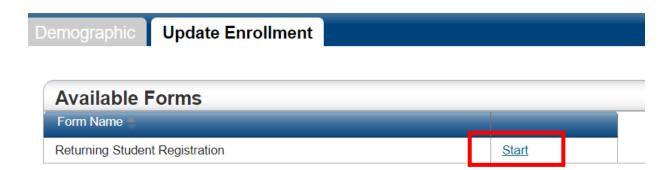
After signing on successfully, you will land on the Week View (schedule for your child) To get to the registration form Click on the Registration Icon.



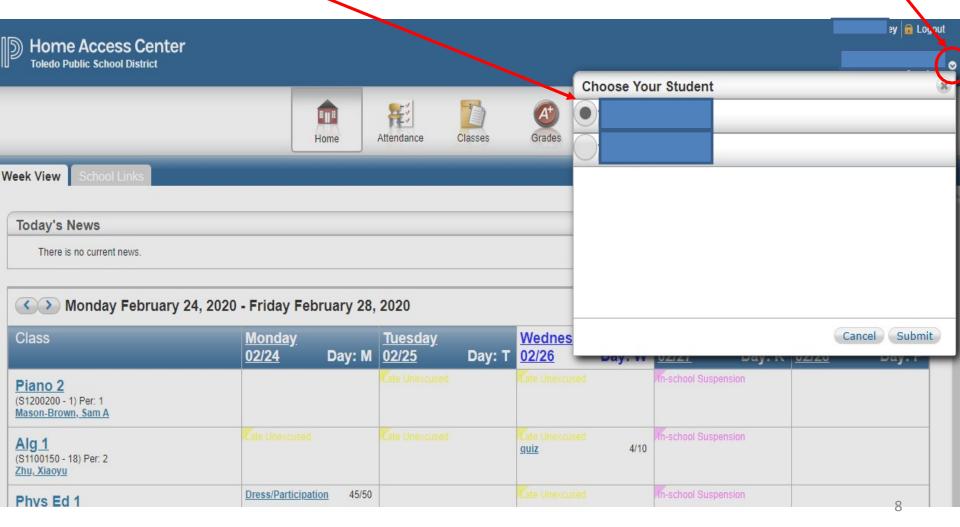
1. Click on the Update Enrollment tab in the Registration screen.

	Home	Attendance	Classes	A Grades	Registration	
Demographic Update Enrollment						
Student Name Birth Date House/Team: Counselor: Ramirez Sarah J	Gender:	g: 259 Woodward Hi Female ir: Regular	gh School		Grade Langu	e: 11 uage: English

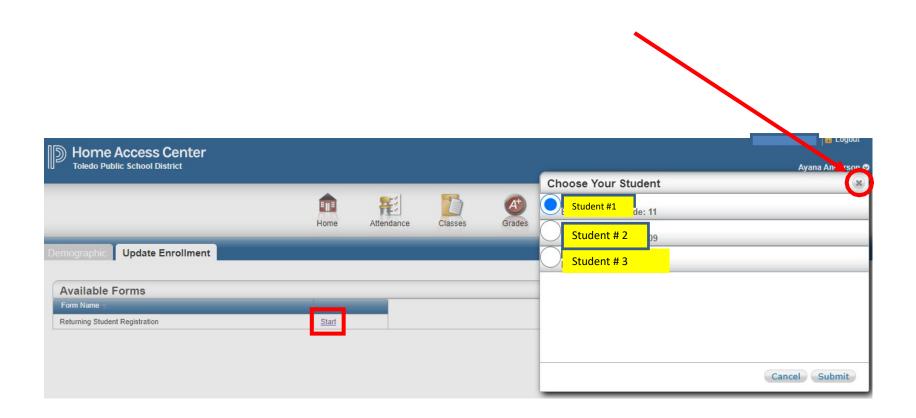
This will take you to the Returning Student Registration Form Click on the Start link to begin completing the Returning Student Registration form.



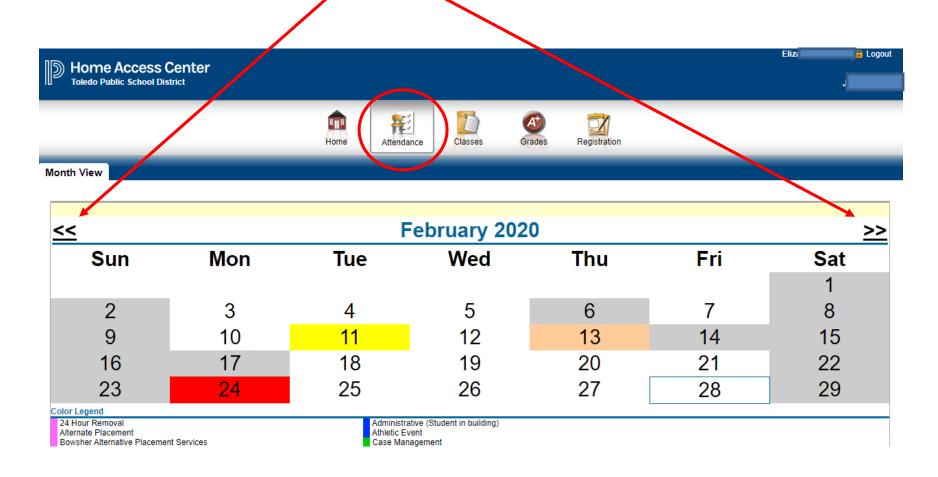
Families with more than one active student in the parent portal can switch between their children's information by clicking on the drop down button at the right of the student's name. Their student names will appear below. They can click on the button to the left of the student to view and click on the Submit button to display that student's information.



Select each of your students one by one by clicking on the drop down icon and Click on the Start link to begin completing the Returning Student Registration form for each child.



Click on the Attendance icon to see your child's attendance. Dates that are color coded show an absence for your child. Hover over the date to see an explanation of the absence. The legend below gives possible absence reasons by color Use the arrows to go forward or backward by month to display prior attendance information.

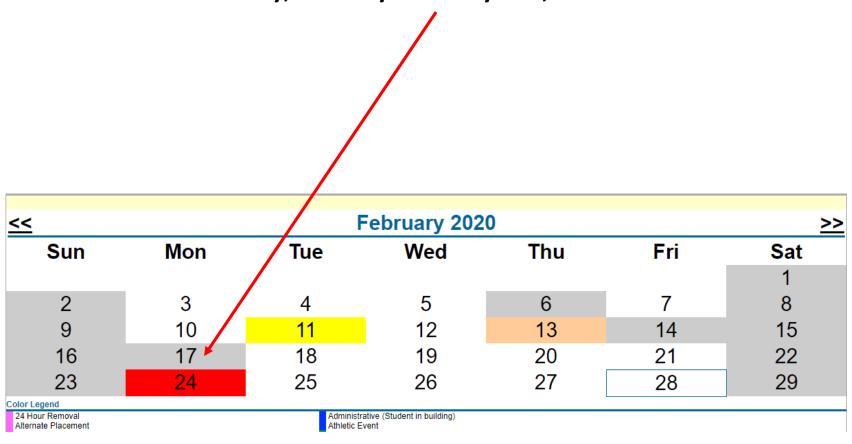


Below is an expanded view of the Calendar legend. The absences are shown by color. This is a sample of absence types.

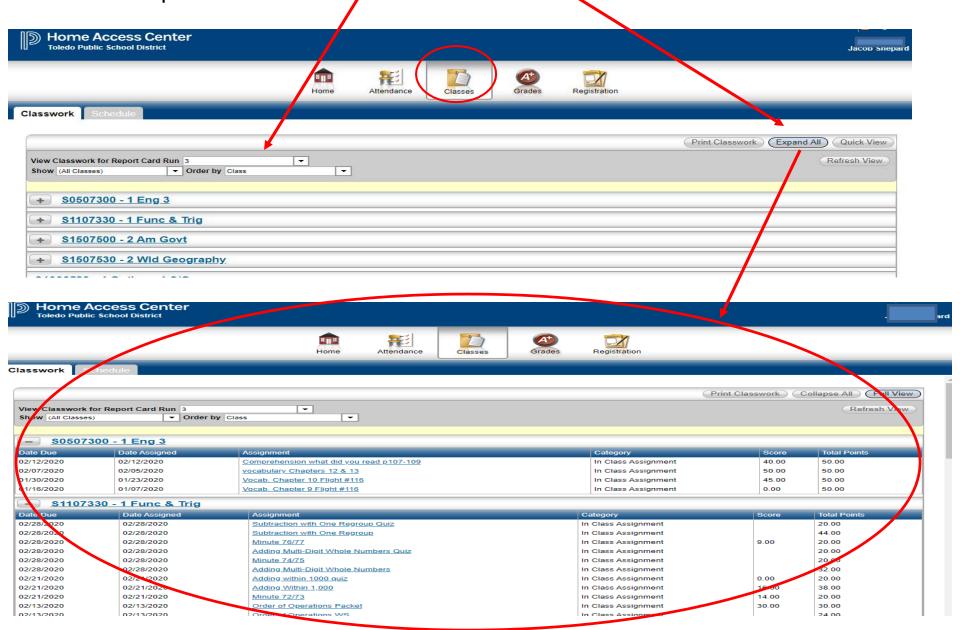
Color Legend

COIOI Ecgena	
24 Hour Removal	Administrative (Student in building)
Alternate Placement	Athletic Event
Bowsher Alternative Placement Servi	ices Case Management
College Visit	Dismissed Early - Excused
Dismissed Early - Unexcused	Early Dismissal for Discipline Excused
Excused	Family Vacation
Field Trip Educational Experience	Funeral
Home Instruction	HOME INSTRUCTION HALF DAY
In-school Suspension	JLJ - Alternative to Suspension
Juvenile Detention Center	Late - Bus Issue
Late Excused	Late Unexcused
Parent Choice	Pathway 4SL alternative to suspension
Religious Holiday	Shadow Day
Suspension	TESTING - NOT IN CLASS
Total Absences	Truant
Unexcused	Weather-Blizzard Bag not completed
Multiple Attendance Codes	School Closed

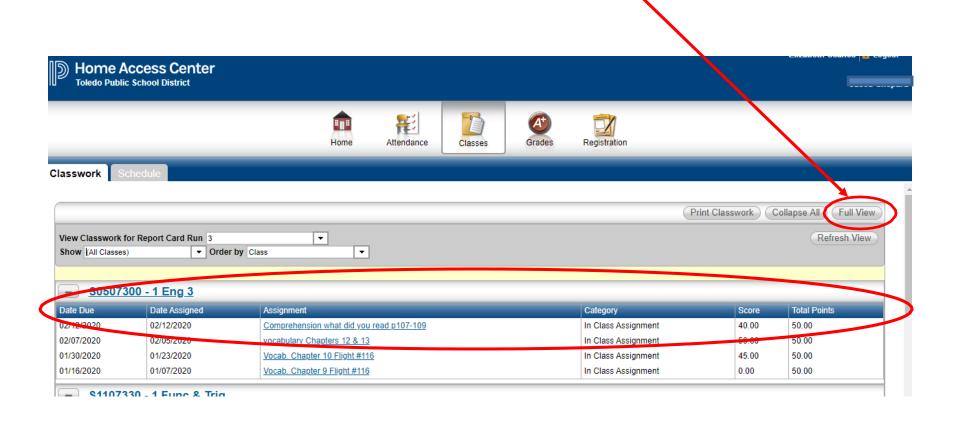
Dates that are in gray are when school was closed. For example, President's Day, Monday February 17th, 2020.



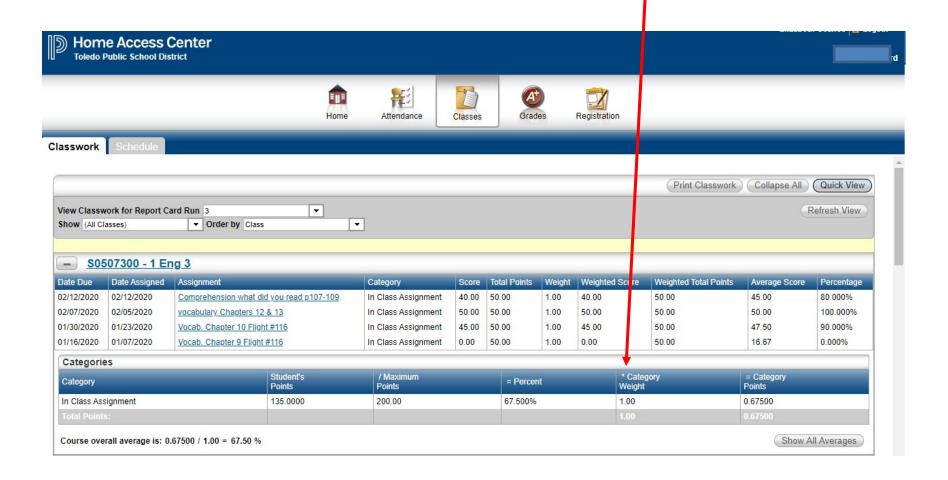
Click on the Classes icon and then the Classwork tab to see assignments. You can display the classwork by the Report Card Run by selecting the quarter from the drop down box . To Expand the Classwork list to show the assignments. Click on the Expand All Button.



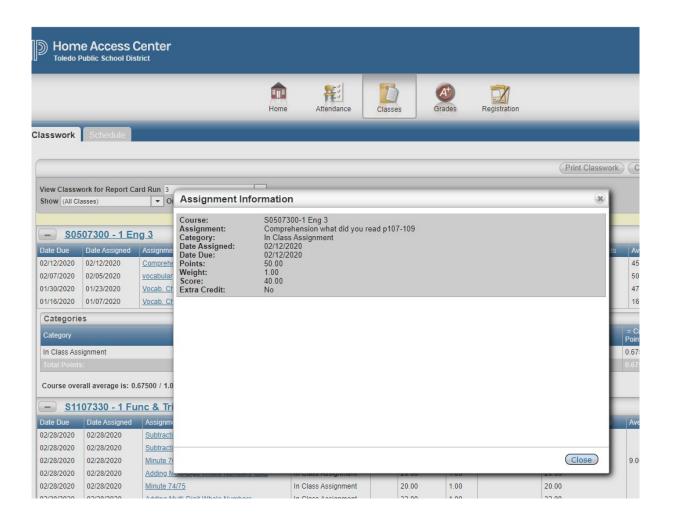
The Quick view shows the assignments for the Report Card Run period that you have selected. Date Due, Date Assigned Assignment, Category, Score and Total Points are displayed for each assignment. Scroll down to see assignments for each course that your child is taking. Click on the Full View to see more details about the assignment.



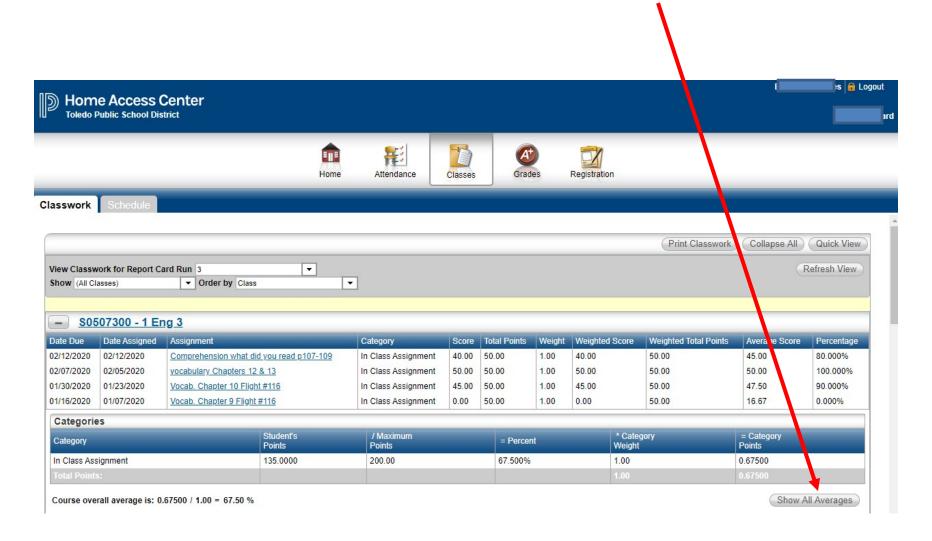
The Full View Classwork screen shows the Weight Score, Weighted Total Points and Percentage for each Assignment, too. Just below the assignments for each course, the Categories are summarized for the course.



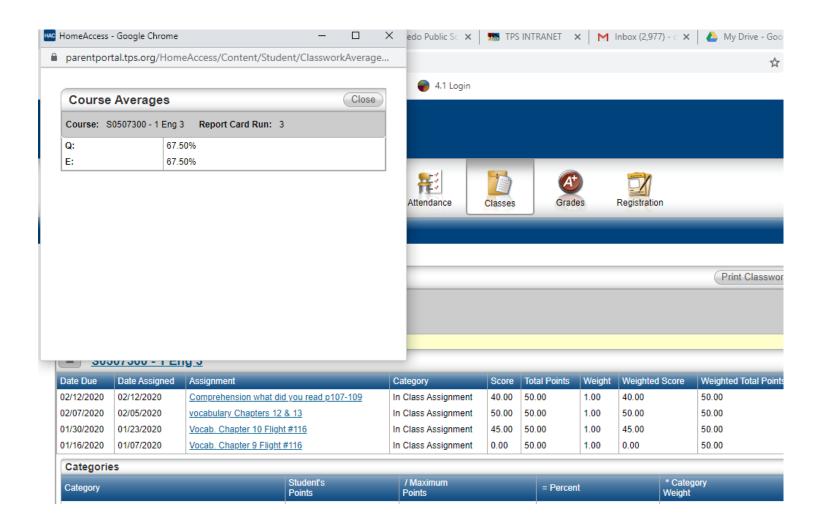
When you left click on an assignment the Assignment Information is summarized in a box and displayed. Click the Close button to go back to the Classwork information.



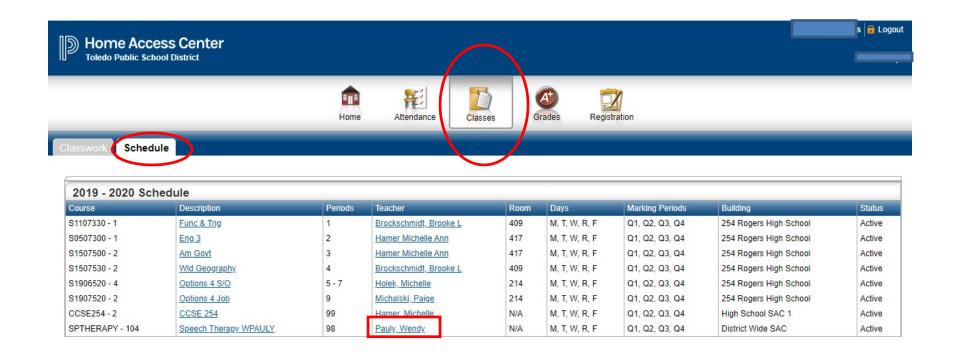
Click on the Show all Averages button to see your child's average for a course.



The Course Averages for the Q – Quarter E - Exam will be display



Click on Classes and then the Schedule tab to see the student's schedule. If you click on the Teacher's name you will open up an email to the teacher.

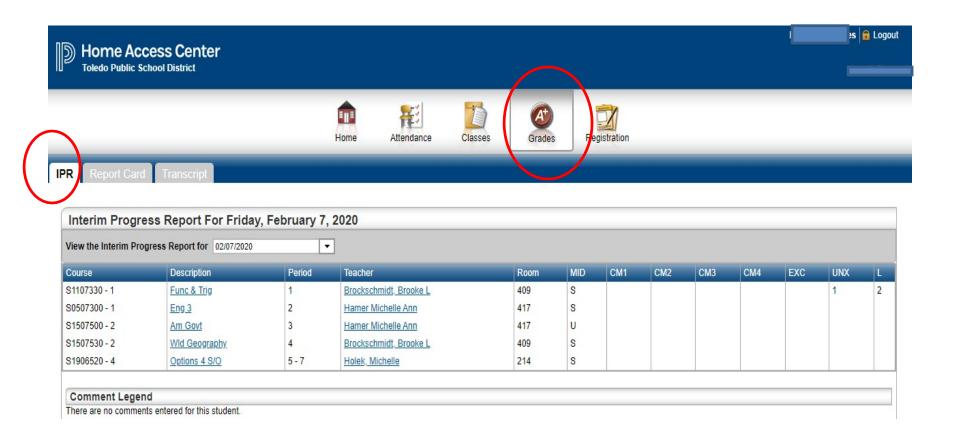


Click on the Grades Icon to go to the Grade information.

Click on the IPR tab to see the Interim Progress Report for the quarter.

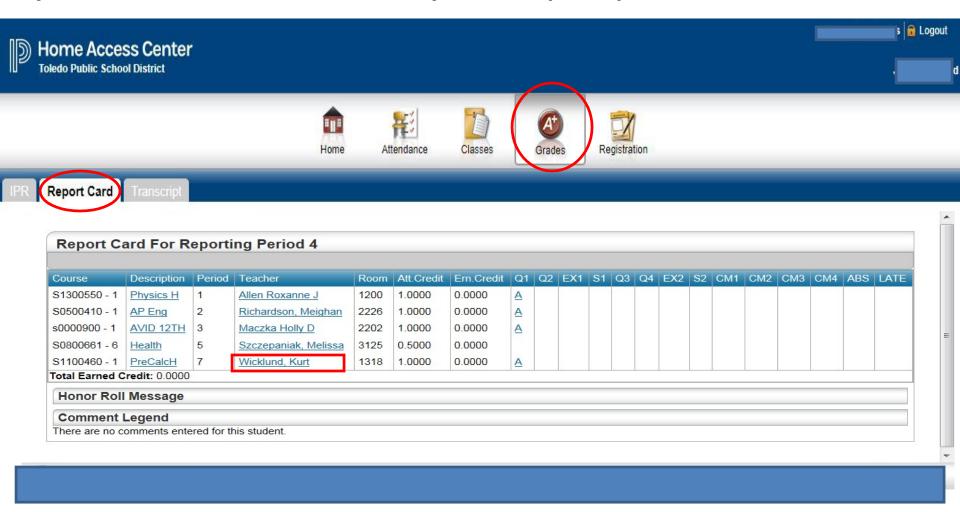
The comment numbers are described in the Comment Legend.

If you click on the Teacher's name you will open up an email to the teacher.



Click on the Grades Icon to go to the Grade information.

- Click on the Report Card tab to see the Report Card.
- The comment numbers (if any) are described in the Comment Legend If you click on the Teacher's name you will open up an email to the teacher.



Click on the Grades Icon to go to the Grade information. Click on the Transcript tab to see the student transcript. This is not an official transcript.

